

Hanoi, April 4<sup>th</sup> 2025

**INVITATION**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

*To: Shareholders of Vietnam National Aviation Insurance Corporation*

The Board of Directors of Vietnam National Aviation Insurance Corporation respectfully announces and cordially invites our valued shareholders to attend the 2025 Annual General Meeting of Shareholders as follows:

**1. Time: 13:30, April 28<sup>th</sup>, 2025.**

**2. Place:** Meeting Room, 25th Floor, Vinacomin Building, No.3 Duong Dinh Nghe Street, Yen Hoa Ward, Cau Giay District, Hanoi.

**3. Agenda:**

- Report on the activities of the Board of Directors in 2024 and the plan for 2025;
- Report on the business results for 2024 and the business plan for 2025;
- Report on the activities of the Supervisory Board in 2024 and the plan for 2025;
- Audited financial report for 2024;
- Approval of the after-tax profit distribution plan for 2024;
- Approval of the remuneration plan for the Board of Directors and Supervisory Board in 2025;
- Approval of the list of auditors for 2025;
- Approval of the Corporation's name change and Charter amendment;
- Approval of amendments to the Board of Directors' Operating Regulations and the Corporation's Internal Governance Regulations;
- Approval of the addition/replacement of Board of Directors members;
- Approval of other issues within the authority of the General Meeting of Shareholders (if any).

**4. Eligible Attendees:** Shareholders listed in the Shareholder Register as of **April 1, 2025**, which is the cutoff date for the shareholder list as per the Board of Directors' notice

**5. Notes:**

▪ Shareholders or their authorized representatives attending the meeting are kindly requested to bring the following documents: **(1) Invitation letter; (2) ID card/Passport; (3) Power of Attorney (if attending by proxy).**

▪ Meeting materials will be made available on the website: <https://bhhk.com.vn/dai-hoi-dong-co-dong.html>

▪ Kindly confirm your attendance, proxy appointment, or any contributions or comments to the meeting before **April 26<sup>th</sup>, 2025**, via fax or email.

▪ Shareholders are responsible for their own expenses related to travel, accommodation, and other costs.

**For further information, please contact:**

VIETNAM NATIONAL AVIATION  
INSURANCE CORPORATION

Mr Nguyễn Quang Đức

**Respectfully announced!**

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**ON BEHALF OF BOARD OF DIRECTORS**  
**CHAIRMAN**



**Lê Tuấn Dũng**